ENROLLMENT FORM

This form must be completed by those sending delegates to the Institute. Send completed Institute form, along with fees listed below, postmarked by May 25, to: NCSMA, School of Journalism and Mass Communication, 284 Carroll Hall, CB# 3365, UNC-Chapel Hill, Chapel Hill, NC 27599-3365

School information

SCHOOL NAME		SCHOOL PHONE	SCHOOL FAX
SCHOOL ADDRESS	CITY	STATE	ZIP

Advisers and chaperones

An adult must accompany all students. NCSMA requires that one adviser or parent attend for every 12 students enrolled. Advisers should indicate CEU program (Y=yearbook, N=newspaper, P=photojournalism, D=desktop publishing, L=literary magazine, A=adviser curriculum, T=TV News). Unless otherwise requested, advisers will be enrolled in advanced divisions. The adviser curriculum is recommended for all first-year advisers. Please include the home address, phone number and e-mail address of each adviser or parent attending, so we can reach you after school is out.

ADVISER NAME	CEU	SEX	RESIDENT OR COMMUTER?
PUBLICATION NAME	TYPE		
HOME ADDRESS	CITY	STATE	ZIP
EMAIL ADDRESS	HOME PHONE	WORK PHONE	CELL PHONE
CHAPERONE NAME	CEU	SEX	RESIDENT OR COMMUTER?
HOME ADDRESS	CITY	STATE	ZIP
EMAIL ADDRESS	HOME PHONE	WORK PHONE	CELL PHONE

Students

Enroll each student in only one division. Students will be expected to attend the division in which they are enrolled. Enrollment is not limited.

Division codes:

D1 / Beginning desktop publishing*
D2 / Advanced desktop publishing*
L / Literary magazine
N1 / Beginning newspaper
N2 / Advanced newspaper
O / Online news
P1 / Beginning photojournalism*
P2 / Advanced photojournalism*
T / TV news
Y1 / Beginning yearbook
Y2 / Advanced yearbook
** limited two students per level*

Read about the divisions on page 5 to ensure your students are enrolled in the proper divisions. Bring as many students as you wish if your form is postmarked by May 25. Copy this form as necessary. Attach a rooming list; if you choose not to, NCSMA will assign rooms. Please print clearly.

NAME AND EMAIL	HOME ADDRESS	HOME PHONE	M/F	DIVISION	RESIDENT?

-Please list additional student registrants on a separate sheet-

Parking

Each school is allowed one (car/van) parking pass per every four people attending the Institute. Please enter the number of parking passes your school will need. NCSMA is not responsible for any parking tickets. Parking passes will be distributed at registration. Commuters from the same school will need to carpool.

How many (car/van) parking passes do you need? _____

Or do you plan to travel by school bus? _____

Payment

$200 × ____ resident participant (students and advisers) fees before May 15, OR
$210 × ____ resident participant (students and advisers) fees after May 15, OR
$50 × ____ resident participant (students and advisers) nonrefundable deposits before May 15
$140 × ____ commuter participant (students and advisers) fees
$30 × ____ resident chaperone housing fee per night (non-resident parents are free)
$25 × ____ awards ceremony brunch tickets for ___ non-participants (parents, e.g.)
$_____ = TOTAL ENCLOSED (Make checks payable to NCSMA)